LexisNexis®

Randoms

Employee Update Form

Customer Name:		**CUST ID:**	
Contact:		**Phone:**	
Pool ID:		**Email:**	

Pleas type or print clearly. Indicate in the Change Code field the action to be taken:

A: Add Employee **D**: Delete Employee **C**: Change Employee Info

Employee Name	**SS# or Employee ID**	**Change Code**

Please complete this form and fax or email it to your Random Coordinator:
Regina Lawrence@ Fax: 770-753-1109 Email: regina.lawrence@lexisnexis.com